

RULES FOR USAGE OF FACILITY

TO HAVE THE DEPOSIT AMOUNT REFUNDED, THE FOLLOWING CONDITIONS MUST BE MET OR THE DEPOSIT WILL BE USED TO HAVE THE BUILDING CLEANED.

1. TRASH GENERATED DURING THE USE OF THE BUILDING IS YOUR RESPONSIBILITY TO DISPOSE OF. THERE ARE TRASH RECEPTABLES OUTSIDE IN THE PARKING LOT.
2. LEAVE THE FACILITY CLEAN AND IN GOOD CONDITION. BRING YOUR OWN CLEANING SUPPLIES.
3. SWEEP AND MOP THE FLOOR. MAKE SURE COUNTERS ARE WIPED CLEAN. ALL TABLES THAT YOU HAVE PUT UP MUST BE TAKEN DOWN AND RETURNED TO THE RACKS. ALL CHAIRS THAT YOU HAVE REMOVED FROM THE RACKS MUST BE RETURNED AND NEATLY STACKED.
4. ALL EQUIPMENT (INCLUDING STOVE, REFRIGERATORS AND MICROWAVE) MUST BE LEFT CLEAN. **DO NOT LEAVE FOOD IN THE REFRIGERATOR.** REMOVE **ALL** FOOD ITEMS.
5. CLEAN BATHROOMS. FLUSH TOILETS IF NEEDED. SWEEP AND MOP FLOORS. BEFORE LEAVING, CHECK TO MAKE SURE TOILETS ARE NOT "RUNNING."
6. TURN OFF LIGHTS, FANS, OVENS (if used), ETC. LOCK ALL DOORS AND RETURN THE THERMOSTATS TO SETTING OF 50 DEGREES (in winter).
7. NOTHING MAY BE TAPED, NAILED OR THUMB TACKED TO THE WALLS EXCEPT WHERE BULLETIN BOARDS ARE PROVIDED. DO NOT REMOVE ITEMS ALREADY ON BULLETIN BOARD. IF SOMETHING MUST BE PLACED ON WALLS, USE ONLY "STICKY TACK."
8. **NO DRUGS OR ALCOHOL ARE ALLOWED ON THE PREMISES.**
9. NO PETS ARE ALLOWED EXCEPT WHEN COMPLYING WITH ADA STANDARDS.
10. THE TOWN OF CAMDEN WILL NOT BE RESPONSIBLE FOR MONEY, JEWELRY, OR ANY ARTICLE MISSING WHILE USING THE COMMUNITY BUILDING.
11. NO LOUD OR UNUSUAL NOISES OR BOISTEROUS CONDUCT IS PERMITTED WHILE USING THE BUILDING.
12. SMOKING IS **NOT ALLOWED INSIDE** THE BUILDING. PLEASE USE THE APPROPRIATE CONTAINERS OUTSIDE.
13. IF THE PROPERTY, AFTER YOU USE IT, IS NOT IN ACCEPTABLE CONDITION, YOU WILL BE NOTIFIED AND GIVEN A CHANCE TO CLEAN IT AGAIN. OTHERWISE, YOUR DEPOSIT WILL BE USED TO HAVE THE FACILITY CLEANED.
14. YOU ARE WELCOME TO USE ANY UTENSILS THAT ARE WASHABLE. DO NOT USE ANY OF THE PAPER OR PLASTIC PRODUCTS, AS THEY ARE THE PROPERTY OF THE COMMUNITY CLUB AND USED FOR FISH FRY'S ONLY.

I HAVE READ THE ABOVE RULES AND AGREE TO HONOR THEM. Date: _____

(User)

(Town of Camden Representative)