

# Minutes

## Camden Town Council

### Request for Qualification Selection Meeting

#### Downtown Revitalization Architect/Engineer Submittals

February 12, 2009

The Camden Town Council met at 6:00 pm at the Camden Town Office to review Request for Qualifications submitted by architects and engineers for the “Revitalization of Downtown Camden” planning process. Present were Council President Pete Wagoner, Richard Fite, Andy Kelly and Clerk-Treasurer Pat Casserly.

The following firms submitted:

The Walker Collaborative

Peterson Architecture

SDG (Strategic Development Group)

Municipal Civil Corporation

Schmidt Associates

Ives/Ryan Group, Inc.

Ratio

The Council reviewed all the submittals taking the time to consider the work qualifications, resumes, proximity to Camden and initial interest the company showed in the project. The Council members reviewed the packets a second time and individually scored the companies. The score sheets were given to the Clerk-Treasurer for calculation and to notify the two highest scoring companies. Those selected are to be called and follow-up letters sent. Those not selected will be notified by mail. The Council plans to interview the two companies on February 19<sup>th</sup> starting at 6:30 for the first interview and the second interview will be held at 7:00. Twenty minutes will be allowed for each firm

to answer questions and present their qualifications. There will be a ten minute period allowed for scoring the companies.

Meeting adjourned at 7:00

Camden Town Council

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Peter F. Wagoner, President

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Richard Fite, Vice-President

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Andrew Kelly, Member

ATTEST:

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P.A. Casserly  
Clerk-Treasurer