

Town Hall - Ordinances

GENERAL

ORDINANCE # 2011-10

ORDINANCE DESIGNATING

PURCHASING AGENCY AND PURCHASING AGENTS

REPEALING ORDINANCE #98-5

Whereas, under Indiana Code 5-22 the town Council of Camden, Indiana deems it necessary to designate Purchasing Agents for the Town of Camden, Indiana, it is thereby ORDAINED as follows:

1. The Town Council of Camden, Indiana, hereby determines that it is the purchasing agency for the Town of Camden, Indiana.
2. The Clerk-Treasurer is designated as the person to prepare and publish legal notices, when required, for all purchasing agents of said Town of Camden.
3. No purchases may exceed the amounts set in the yearly budget of said Town unless an "additional appropriations" is received from the Indiana Department of Local Government Finance.
4. The amounts stated herein are for a single purchase. Purchases may not be artificially divided to avoid the applicable purchasing thresholds.
5. The following persons are designated as purchasing agents for the Town of Camden to make purchases as set out herein below:

President of the Camden Town Council

Clerk-Treasurer of Camden

Deputy Clerk-Treasurer of Camden

Street Superintendent of Camden

Assistant Street Superintendent of Camden

Town Marshal of Camden

6. The President of the Town Council shall be authorized to expend amounts up to \$10,000.00 for any purchase deemed necessary for the smooth and efficient running of the Town of Camden, Indiana; in addition, said President shall consult with any of the purchasing agents designated herein and shall oversee all purchases.
7. The town Clerk-Treasurer may purchase up to an amount not to exceed \$2,000.00. This amount includes, but is not limited to, day-to-day necessities, stationery, office supplies, computer software and replacements for the Clerk-Treasurer's office.
8. The Deputy Clerk may purchase up to an amount of \$500.00 for day-to-day necessities for the Clerk Treasurer's office including, but not limited to, postage and stationery.
9. The Street Superintendent may purchase up to an amount not to exceed \$2,000.00 for supplies necessary to the running of the Town Street Department; in addition, in the case of an emergency, the Street Superintendent may authorize work in excess of \$2,000.00 as a special purchase, when such expenditure is necessary as an emergency to maintain the running of the street department and to provide for the health, welfare and safety of the residents of Camden.
10. The Assistant Street Superintendent may expend up to \$500.00 for day-to-day necessities for the smooth running of the department.
11. The Town Marshal is authorized to expend up to \$1,000.00 for necessities for the efficient running of the Camden Police Department.

IT IS FURTHER ORDAINED that the following are required purchasing rules for Camden, Indiana:

Purchasing of Supplies Manufactured in the United States.

Supplies manufactured in the United States shall be specified for all Town purchases and shall be purchased unless the Town determines that:

- (A) the supplies are not manufactured in the United States in reasonably available quantities;
- (B) the prices of the supplies manufactured in the United States exceeds by an unreasonable amount the price of available and comparable supplies manufactured elsewhere;
- (C) the quality of the supplies manufactured in the United States is substantially less than the quality of comparably priced available supplies manufactured elsewhere; or
- (D) the purchase of supplies manufactured in the United States is not in the public interest.

IT IS FURTHER ORDAINED that purchasing rules and regulations shall be adopted by the above-designated Purchasing Agents and made part of the records of Camden, Indiana in the office of the Clerk-Treasurer and open for public examination.

IT I S FURTHER ORDAINED that in all respects the purchasing agents shall comply with Indiana Code 5-22 et seq in the performance of their duties.

This Ordinance shall be in full force and effect from the date of its passing.

Adopted by the Camden Town Council of the Town of Camden, Indiana this 13th day of October, 2011.

CAMDEN TOWN COUNCIL:

Pete Wagoner, President

Richard Fite, Vice President

Jeffrey "Andy" Kelly, Member

ATTEST:

Patricia Casserly, Clerk-Treasurer