

# Minutes

## **Camden Town Council Regular Meeting June 14, 2012**

The regular meeting of the Camden Town Council was called to order at 7:00 by President Richard Fite, followed by the reciting of the Pledge of Allegiance. Present were Members Kandance Funk and Jeff Sieber, Clerk-Treasurer Pat Casserly, and six guests. Attorney Anne Briggs was absent.

The minutes from the May 10<sup>th</sup> meeting were approved by a motion from Mr. Sieber, seconded by Ms. Funk. Ms. Funk then made the motion to approve the minutes from the May 24<sup>th</sup> meeting, which was seconded by Mr. Sieber.

Following a review of the docket and claims, Mr. Sieber made the motion to approve payment of the bills, seconded by Ms. Funk and passed. The Clerk-Treasurer gave a short review of the town's budget and the effect of the property tax caps. Information on the state of the utilities was also given for consideration. The Council will meet on June 21<sup>st</sup>, 5:00 at the town office to start working on the 2013 budget and to consider other matters.

### **Policy Changes**

*An Ordinance Amending the Town of Camden's Employee Policy and Procedure Manual to Implement a Nepotism Policy and for Compliance with HEA 1005 Entitled Conflict of Interest and Nepotism* was adopted following a motion from Mr. Fite, seconded by Mr. Sieber. The ordinance brings the town into compliance with the state's new anti-nepotism law. The Council reviewed the organizational chart prepared by Mr. Sieber and it will be filed to become part of the town's permanent records.

The town's policy on smoking will be changed effective July 1<sup>st</sup>. Mr. Sieber made the motion to change the current policy which only prohibits smoking in the office area of the town hall. By motion, no smoking will be allowed within 8 feet of any public entrance to any town structure. Motion seconded by Ms. Funk and passed. The town's Employee manual will be changed to reflect this policy.

Steve Pearson expressed concerns about when late fees (penalties) are applied to the utility bills. He felt there was an inequity in when the late fee was applied. The office posts and collects the late fee after the accounts are updated on the morning of the 11<sup>th</sup> (the bills are due on the 10<sup>th</sup> of the month). Following discussion, the Council set the policy to be: All payments are due on or before the 10<sup>th</sup> of the month; any payments received on the 11<sup>th</sup> or after are to be assessed the late fee. This policy is effective immediately.

## **Trash Contract Awarded to Clinton County Disposal**

The trash service contract was awarded to Clinton County Disposal from Rossville by a motion from Mr. Sieber, seconded by Ms. Funk. The first year's rate charged to the town is \$11.38.

## **Carroll County EDC**

Laura Walls, CCEDC Director, requested the 2012 dues in the amount of \$5,691, based on \$10.50/person. Mr. Sieber questioned why Camden's fee is such a large percent of the total revenue received from the EDIT tax. Ms. Walls explained the dues are collected based on a tax and the dues are collected based on the number of people in the community. Since less tax is collected in Camden, the percent per person is greater. Ms. Funk made the motion to pay the dues, seconded by Mr. Sieber.

## **Water Department and Water Grant Issues**

1. Greg from F&K Construction asked for release of retainage for the water line project. Gregg stated he felt the removal of the trees in the alley behind Curtis George was not their responsibility and is outside the project description. He stated further the work done in that alley did not disturb the trees. Before the project began, the property owner was told by Ken Smith the trees would die due to the work being done by the construction company and the trees would be removed. Mr. George wants the trees removed. Mr. Fite asked to have Mr. Smith invited to the June 21<sup>st</sup> meeting so this issue can be resolved. Retainage will be released by a motion from Mr. Fite.
2. Jerry Snavelly reported the fire hydrant will be installed on Lee Street next week, weather permitting.
3. There are a few old fire hydrants the town would like to sell. Following discussion, Mr. Sieber made the motion to advertise and sell the hydrants on a first come, first serve basis for \$50 each. Any hydrants remaining after 30 days will be sold for scrap.
4. The Annual Consumer Confidence Water Report is prepared and being mailed/delivered.

## **Street Repairs**

Mr. Snavelly asked to have a Council member review the street surfaces with him to determine what areas should be worked on this summer and the type of repairs to have done. Some areas may need to have "wedging" and others may need crack and/or slurry seal. Another option is to have streets chip & sealed and then slurry seal in some spot. Chris Oaks, Pavement Solutions, suggested Mr. Snavelly use micro-paving in some areas. All the options need to be considered. Mr. Fite and Mr. Snavelly will review the streets on Tuesday.

## **Miscellaneous**

1. Mr. Fite requested an estimate to run a line from the main water heater in the med center to the restroom with the 6 gallon heater thus avoiding the cost of a new water heater. Mr. Sieber made the motion to expend up to \$400 for labor and material to install a new line. Motion seconded by Ms. Funk and passed.
2. All of Carroll County is under a mandatory burn ban.
3. Electronics are banned at the landfill. Computers, TVs and other devices should be taken to the county transfer station to be recycled.
4. The Parade Committee was thanked for their work on putting together another great event.
5. Mr. Pearson requested clarification on whether the alley behind his house is closed or open. He stated the county told him the alley may be closed due to the way it is marked on the plat maps however no information is available in the town office stating the alley was ever closed. Mr. Snavely will check his maps and walk the alley with Mr. Pearson but he was advised to have it surveyed to know for sure.
6. Town wide garage sale will be July 21st.
7. The town will purchase the crowns for the Camden Little Miss/Mr. Contest at a cost of \$280 by a motion from Ms. Funk, seconded by Mr. Sieber.

Meeting adjourned at 8:10 by a motion from Mr. Sieber.

Camden Town Council

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Richard Fite, President

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Kandance Funk, Vice President

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Jeff Sieber, Member

ATTEST:

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P.A. Casserly  
Clerk-Treasurer