

Minutes

CAMDEN TOWN COUNCIL

Budget Work Session

July 3, 2008

The budget work session of the Camden Town Council was called to order by President Peter Wagoner at 6:00pm. Present were Richard Fite and Clerk-Treasurer Pat Casserly.

Prior to working on the budget a few matters were discussed:

1. Michael Gurnick requested a change in funding for the Fall Festival. In the past, the town has rented port-a-potties from Mid-West Rental for the event. He felt port-a-potties could be rented from a different company for less money and requested he be given funds to pay for other expenses. The council discussed funding and felt the town should continue with supplying port-a-potties. The Clerk-Treasurer did not see how funds could be given for other expenses of unknown limits and a check could not just be made out and given to Mr. Gurnick for future, unknown expenses.
2. Jeff Sieber informed the Clerk-Treasurer banners have been ordered with funds given to the Preservation Society by the 175th Celebration Committee. He asked if the town could help with hanging the banners. The council will allow the town's fire truck to be used to hang the banners. A fireman will be responsible for driving the truck and the Society will need to provide the labor.
3. The Council was given a copy of the Carroll County Economic Development Corporation 2008 proposal for EDIT funds.
4. An estimate was received from Rice Tree Service to remove eight trees. The roads were measured and verified the trees are on town property by Mr. Snaveley and Mr. Fite prior to the trees being placed on the list. Motion to approve the estimate and commence work was made by Mr. Fite and seconded by Mr. Wagoner. The tree cutting is to be planned to avoid the horse pull, tractor pull and fall festival activities.
5. Discussion was held on holding the council meetings at a location other than the community building. The cost to heat the room and sound problems were discussed. Mr. Wagoner suggested using the library reading room for the meetings. The Clerk-Treasurer was asked to contact the library to see if an arrangement can be worked out.

6. Mrs. Casserly met with representatives from H.R. Unlimited about updating the town's employee manual and job descriptions. Mr. Fite made the motion to meet in executive session with the company to review their proposal at 6:30 pm on July 10th and then have a public presentation at the regular council meeting. Motion passed.
7. Amy Miller of Cornerstone Grants Management contacted the Clerk-Treasurer for early partial payment for her work. She stated the claim could be reimbursed once the grant funds are released. She was advised to submit on invoice and the town would pay \$1,000 or so a month if funds are available.

Mr. Wagoner prepared two sets of budget information printouts for the council to review. One set was on overall financial summary for Camden and the other gave a complete view of employee cost with salary and all compensations.

The 2009 budget was tentatively set for all budgeted funds. As now planned there will be no increase in the budget; line items were adjusted to allow for expected increases and other items were reduced to keep the total budget level. Employees will receive a 2% raise in 2009.

Meeting adjourned at 8:30.

Camden Town Council

Peter F. Wagoner, President

Richard Fite, Vice-President

Andrew Kelly, Member

ATTEST:

P.A. Casserly
Clerk-Treasurer